

MELBOURNE INTERNATIONAL SCHOOL PTE LTD

CPE REGISTRATION INFORMATION

As required by the Private Education Regulations

a) The Registration Number of the Private Education Institution

Melbourne International School

Registration Number: 201421721H

Period of Registration: 3 August 2020 – 2 August 2024

b) & c) The name and addresses of all registered premises of the Private Education Institution

Melbourne International School

75c Loewen Road, Loewen Gardens, Singapore, 248853

c) The Registered Premises:

75c Loewen Road, Loewen Gardens, Singapore, 248853

d) Learning Areas, Floor Areas and Capacity of Each Classroom

Learning Areas	Size	Seating Capacity
Classroom 1	25.07 sqm	16 Students
Classroom 2	27.8 sqm	12 Students
Classroom 3	35.06 sqm	16 Students
Indoor Gym	17.85 sqm	10 Students
Classroom 5	36.01 sqm	12 Students
Classroom 6	23.52 sqm	12 Students
Life Skills Room	33.93 sqm	12 Students
Therapy Room	6.7 sqm	1 Student

The school's building is a single-story building that is enclosed in its own-gated surroundings. It has a total floor area of 281.36m² with five classrooms, Indoor Gym, one life skills room, one therapy room, one reception area and toilets for the physically challenged and common toilets for the general public.



CLASSROOM

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CLASSROOM



CLASSROOM



CLASSROOM

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Indoor Gym



LIFE SKILLS KITCHEN

e) Specialist Facilities and Equipment

The school provides specialist facilities including:

- Indoor Gym
- Life Skills Classroom/ Kitchen
- Enclosed yards for Play Areas, Sports Ground and Basketball/Netball half Court for play, lessons and Physical Education activities

f) The name of every Manager of the Private Education Institution

Board of Directors: Ms Jayanti Nadarajoo, Mr Ganesh Kanapathy

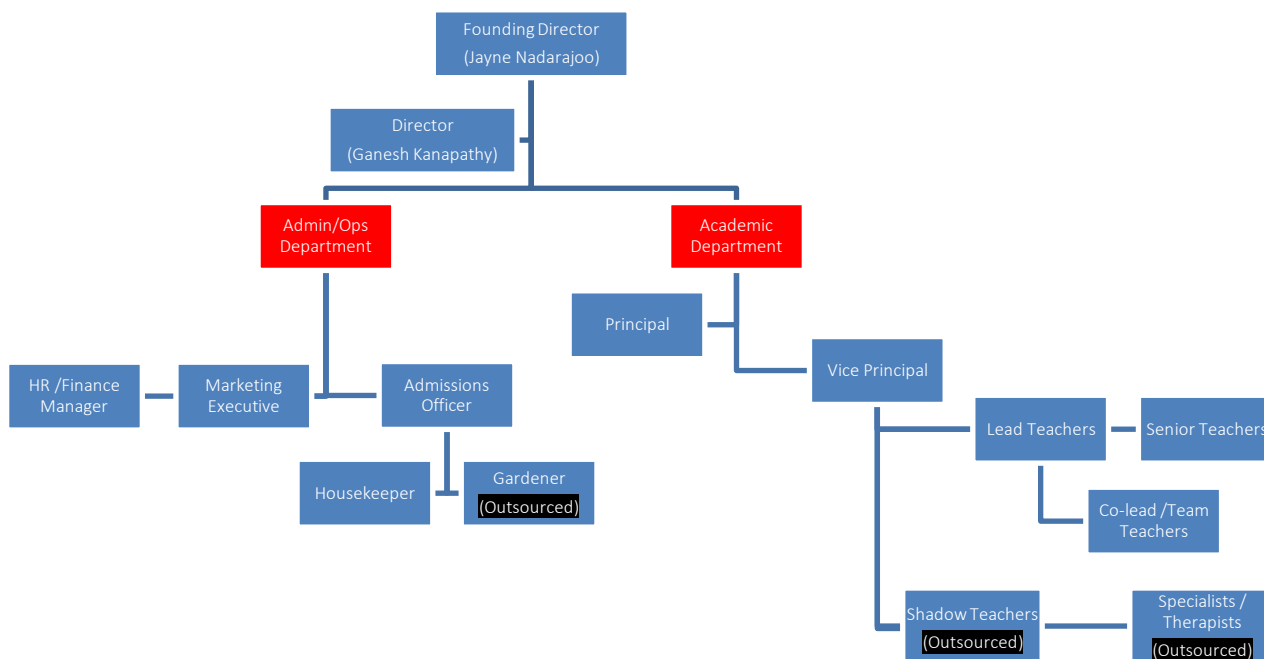
g) The name of every member of the Academic Board and The Examination Board of the PEI

Academic and Examination Board:

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1. Jayanti Nadarajoo
2. Ganesh Kanapathy Junior
3. Ronald Stones OBE
4. Aditi Rao

h) The organisational structure of the PEI, and the names of the persons having charge of or responsibility for every school, or department or faculty thereof, and every other section of the PEI.



i) The names of the courses which Melbourne Specialist International School provides the PEI has the permission of the Council to offer or provide under section 43(1) of the Act, and the modules or subjects thereof:

Course Title: Visual and Performing Arts Programme

Module
Area of Learning: Visual and Performing Arts
• Module: Dance
• Module: Music
• Module: Art
• Module: Drama
Area of Learning: English Literacy
• Module: Speaking and Listening ○ Auditory Functioning ▪ Auditory awareness ▪ Auditory attention

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▪ Auditory location ▪ Auditory discrimination ○ Receptive Language ▪ Intentional Stage ▪ Pre-intentional Stage ○ Expressive Language ▪ Intentional Stage ▪ Pre-intentional Stage
• Module: Reading ○ Visual functioning ▪ Visual awareness ▪ Visual attention
• Module: Writing ○ Pre- Writing ○ Writing strategies and expression
Area of Learning: Numeracy
Module: ○ Number ○ The operations ○ Money
Module: Spatial Relations
Module: Measurement ○ Length ○ Mass ○ Capacity ○ Time
Module: Probability
Area of Learning: General Studies
• Module: Self and Relationships
• Module: Daily Living
• Module: Personal Safety
• Module: School and Pedestrian Safety
• Module: Eating and Drinking Skills

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Module: Dressing Skills
Module: Personal Hygiene and Grooming
Module: Nutrition
Module: Technology
Area of Learning: Physical Education and Sport - Module: Gross Motor Movements - Sitting - Crawling - Standing - Walking - Running - Jumping - Hopping - Skipping - Climbing - Forward roll
Module: Ball Skills
Module: Bike Education
Module: Trampoline Usage
- Module: Wheelchair Mobility - Manual Wheelchair - Electric Wheelchair
Module: Minor Games
Module: Modified Sports

j) & k) The names of deployed teachers, courses they are teaching, and qualifications are as follows: -

Name	Qualification	Qualification awarded by	Courses / Modules deployed	Full-time / Part - time
Karolina Bloom	Masters in Pedogogy Dip in Playwork (Level 5)	University of Szczecin Mohair Centre Training	Principal / Lead Teacher	Full-Time
Harvinder Kaur	Advanced Certificate in Early Years	National Institute Early Childhood Development	Administrator	Full-Time
	Certificate of Educational Studies (Phonics, Speech and Drama)	The College of Teachers		

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Rana Henu	BA of Arts in Psychology	Punjab University	Foundation 1, Lead Teacher	Full Time
	Master of Arts in Psychology	Punjab University		
	Post Graduate Diploma in Special Education	Asian College of Teachers		
Adi Shahar Severy	State-Certified Educator: Social Pedagogy	D&B Dienstleistung Und Bildung Private Fachschule - Berlin, Germany	Foundation 1, Co-Lead Teacher	Full Time
Bhargavi Gandham	Bachelor of Commerce	Sri Venkateswara University	Foundation 2, Lead Teacher	Full Time
	Diploma in Education	College of Allied Educators		
Amirali Bin Abdul Kalik	Master of Education (Developmental Psychology)	Nanyang Technological University	Pathway 3, Lead Teacher	Full Time
	BA in Psychology with Sociology	SIM University		
	Specialist Diploma in Applied Learning and Teaching	Republic Polytechnic		
Rahul Sreeja Rama	Bachelor of Physical Therapy	Manipal Academy of Higher Education	Pathway 3, Co-Lead	Full Time
Laura Marie Katriina Vuorio	BA in Fine Arts	Loughborough University	Pathways 4 ,Lead Teacher	Full Time
	Diploma In Fine Arts	Nanyang Academy of Fine Arts		
Dinesh S/O Tennarasu	Diploma in Disability Studies	College of Allied Educators	Pathways 4, Co Teacher	Full Time
Sohila Biczadehtakori	BA of Arts (Psychology)	Murdoch University	Transition 5/6, Lead Teacher	Full Time
	Diploma in Counselling	Kaplan – Higher Education Institute		
Soh Si Xian	BA in Science – Sports and Science	Edinburgh Napier University	Specialist Teacher	Full Time
	Diploma in Sports and Exercise Science	Republic Polytechnic		
Kennerve Keyshawn Tan Zhee Kong	BA of Arts – Product Design	Goldsmiths College – University of London	Specialist Teacher	Full Time
	Diploma in Product Design and Innovation	Ngee Ann Polytechnic		

I) Information on the courses referred to in subparagraph (j) including

i) The manner in which every course will be taught

Early Years – Individual Learning Plans that include play-based learning using Dance, Music Art and Drama, delivered in full time courses with the options of 2, 3 or 5 days per week.

Pre- kinder – Individual Learning Plans that include play-based learning using Dance, Music Art and Drama, delivered in full time courses with the options of 2, 3 or 5 days per week.

Kindergarten Individual Learning Plans that include play-based learning using Dance, Music Art and Drama, delivered in full time courses with the options of 2, 3 or 5 days per week.

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Foundation – Individual Learning Plans that include play-based learning using Dance Music Art and Drama delivered full-time.

Pathways - Independent and Guided Learning including Individual Learning Plans that include play-based learning using Dance Music Art and Drama, delivered full-time.

Transition - Independent and Guided Learning including Individual Learning Plans that include play-based learning using Dance Music Art and Drama plans help personalise the education experience for each child, delivered full-time.

ii) The requirements for enrolment and graduation in respect of every course

To enrol your child, you need to fill out a student application form, pay the registration fee and provide the school with information about your child, including:

1. Evidence of your child's date of birth, e.g. Birth certificate
2. Immunisation status certificate
3. Medical diagnosis
4. Health and welfare information
5. Your child's travel options, e.g. Private car, school bus etc.

All enrolments will also require the completion of the Melbourne Specialist International School privacy notice. Once your application has been received your child will be invited to spend a day with us. After this trial you will be notified in writing of the success of your application including a written report.

Requirements for graduation

Students at MSIS are assessed qualitatively. The student reports will contain a description provided by the school, on the personal qualities of the student. The assessment will capture the student's strengths as an individual, as well as the areas where he/she has displayed growing maturity or development. Students who complete schooling with MSIS until the age of 18 receive a Certificate of Graduation.

iii) The manner in which every assessment or examination for every course will be conducted

Melbourne Specialist International School- Assessment Summary Sheet

Assessment definition

Assessment at MSIS is an ongoing process of gathering, analysing and reflecting on evidence to make informed and consistent judgements to improve the future of our students learning.

Purpose of our student assessments

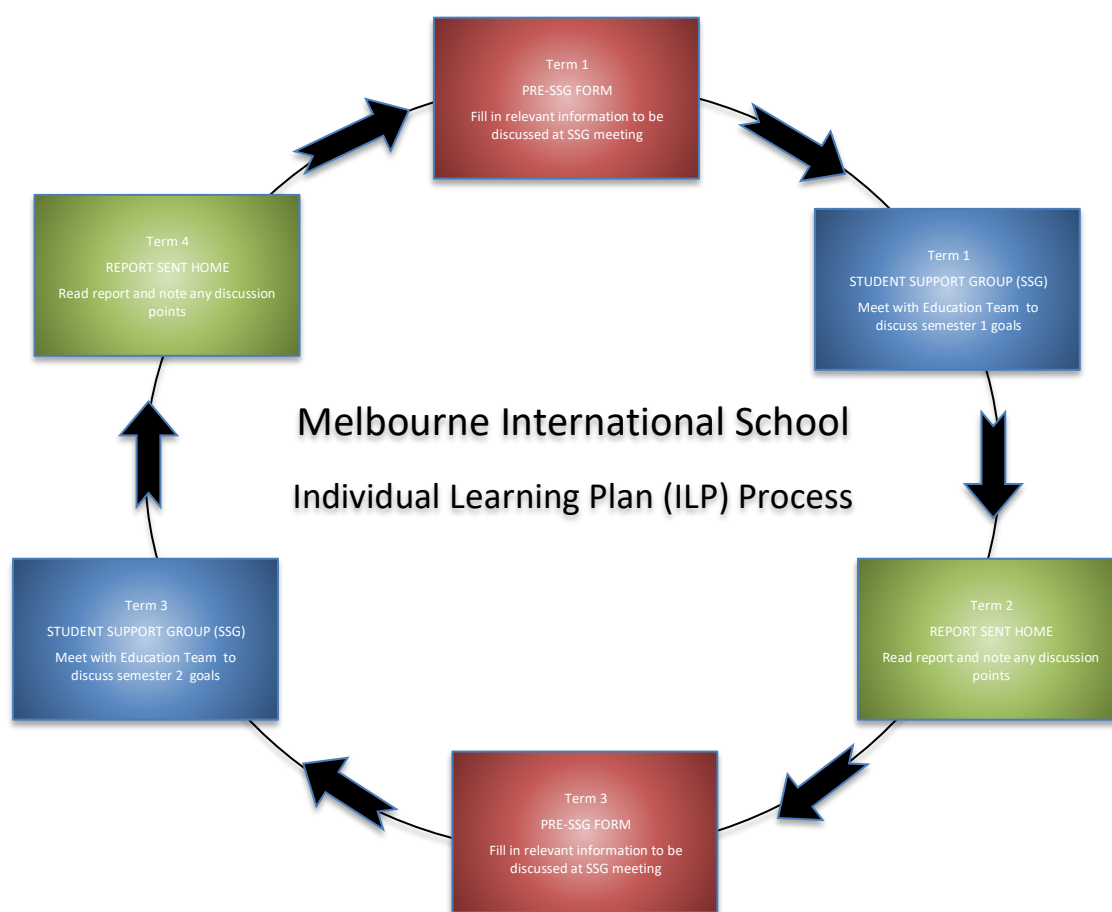
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Assessment for improved student learning requires a range of assessment practices to be used with three main purposes:

- Assessment FOR learning - occurs when teachers use inferences about student progress to inform their teaching
- Assessment AS learning - occurs when students reflect on and monitor their progress to inform their future learning goals
- Assessment OF learning - occurs when teachers use evidence of student learning to make judgements on student achievement against goals and standards.

Every student at MSIS will receive an Individual Learning Plan (ILP) that is developed through a Student Support Group Meeting (SSG) that outlines what Educational Objectives will be prioritised for that student for each academic year (see ILP Process below).



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Student Assessments Tools

Student assessments are made up of the following tools.

- Educational Objective Checklists
- Video footage
- Photographs
- Student Work Product
- Electronic portfolios (photographic evidence of student work backed up in school file for each student)
- Bi-annual student reports, which is marked in the school calendar.

Assessment and Reporting Cycle at MSIS:

Student Support Group (SSG)/Report cycle for each year is as follows-

Term 1	SSGs held in middle of Term 1- The priority at SSG is to establish and clarify the student's goals. ILP is written and sent home.
Term 2	Mid-year student reports written and sent home at the end of term.
Term 3	SSGs held at start of Term 3- The priority at SSG is to review progress consult parents on the report and clarify the student's goals. ILP is written and sent home.
Term 4	End of year student reports written and sent home at the end of term.

i) The commencement date and end date of every course

2022 School Year

Semester One - 5 Jan 2022 to 24 Jun 2022

Semester Two - 28 Jul 2022 to 15 Dec 2022

ii) The terms or requirements of any industrial attachment

Not applicable

n) The average teacher-student ratio for every course referred to in sub paragraph (j)

Class Ratios

Early Years, Pre-Kindergarten, Kindergarten - 1:4

Foundation 1 & 2 – 1:4

Pathways 3 & 4 – 1:4

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Transition 5 & 6– 1:4

m) All fees that are payable by students for every course referred to in sub paragraph (j)

SCHOOL FEES	5 Jan 2022 - 24 Jun 2022	28 Jul 2022 - 15 Dec 2022
Class	Semester 1	Semester 2
Pre-Kindergarten (Age 3 - 5 Years)		
▶ 5 Full Day	\$12,301.0	\$11,741.88
▶ Morning Half Day	\$9,840.81	\$9,393.51
Kindergarten / Early Years (Age 5 - 6 Years)		
▶ 5 Full Day	\$13,531.12	\$12,916.07
▶ Morning Half Day	\$10,824.90	\$10,332.85
▶ 5 Afternoon Half Day	\$10,148.34	\$9,687.05
Foundation Year 1 (Age 7 - 8 Years)		
Foundation Year 2 (Age 8 - 9 Years)		
▶ Full Day	\$14,761.22	\$14,090.26
▶ Morning Half Day	\$11,808.98	\$11,272.20
▶ Afternoon Half Day	\$11,070.91	\$10,567.70
Pathways Year 3 / Early Years (Age 10 - 13 Years)		
Pathways Year 4 / Early Years (Age 14 - 15 Years)		
▶ Full Day	\$15,376.28	\$14,677.35
▶ Morning Half Day	\$12,301.02	\$11,741.88
▶ Afternoon Half Day	\$11,532.21	\$11,008.02
Transition Year 5 (Age 16 - 18 Years)		
▶ Full Day	\$15,991.32	\$15,264.45
▶ Morning Half Day	\$12,793.06	\$12,211.56
▶ Afternoon Half Day	\$11,993.50	\$11,448.33
Transition Year 6 (Age 18 - 21 Years)		
▶ Full Day	\$16,606.38	\$15,851.54
▶ Morning Half Day	\$13,285.10	\$12,681.23
▶ Afternoon Half Day	\$12,454.78	\$11,888.65

APPLICATION & ADMINISTRATION FEES

The application fee is SGD \$1,200 (one-off Fee) & the administration fee is \$1,000 are payable in-full at the time of registration. –

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These are one-off fees.

OTHER FEES	
	COST
One Time Payment	
▶ Pre-admission Assessment Fee - to determine grade placement/individual learning plan	\$980.00
Annually	
▶ Registration fees	\$1,000.00
▶ Development fees	\$200.00
▶ Facilities fees	\$500.00
▶ Insurance	\$100.00

Families may incur additional costs during enrolment and these costs include, but are not limited to field trips, holiday programmes, school concerts and bus transportation.

MISCELLANEOUS THERAPY FEES	
	COST
▶ Occupational Therapy	Please enquire at admissions for the individual session fees
▶ Speech Therapy	
▶ Art Therapy	
▶ Physiotherapy	Fees will be invoiced separately from school fees
▶ Music Therapy	